

**Town of Dover
Board of Health, July 14, 2008**

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Secretary Donna Cook, Board Secretary, called the roll.

ROLL CALL

PRESENT: Marie Hoffman, Constance Sibona-Foster,
Irene Hansen, Donna Cook, Carolyn Blackman,
Sandra Scarneo, Christopher Chapman

ABSENT:

ALSO PRESENT: Patrick Donofrio, Alderman
Donald Costanzo, Health Officer

Due to the attendance of a special guest invited to speak on the subject of Pandemic Influenza, Board President Marie Hoffman suspended the regular order of business until after the presentation was completed. The presentation was conducted in the court room where a projector and screen were available.

The Health Officer introduced Arlene Stoller, Health Educator with the Morris County Office of Health Management to the Board of Health. Ms. Stoller proceeded with her presentation.

After the presentation was completed, Marie Hoffman thanked Ms. Stoller and Mr. Taukus and resumed the normal order of business starting with the review of the minutes from last month's meeting.

President Marie Hoffman called for a motion to accept the minutes from the June 2008 Regular Meeting of the Board of Health.

A motion to accept the minutes from the June 2008 Regular Meeting of the Board of Health was made by Donna Cook, and duly seconded by Carolyn Blackman.

ALL AYES; NO NAYS

CORRESPONDENCE:

1. Letter from the Saint Clare's Health System to the health department dated June 2008; re: retirement announcement of Sister Catherine Belongia.
2. Letter from Sociometrics Corp. to the HO dated 6/6/08; re: survey.
3. Letter from Saint Clare's Hospital to the HO dated 7/1/08; re: multicultural health fair 2008.
4. Letter from People to People International to the HO dated 7/3/08; re: ambassador programs.
5. Letter from Tyree Environmental Corp. to the HO dated 7/10/08; re: Steve's Getty gas station.

President Marie Hoffman asked if there was any significant correspondence. The HO mentioned the announcement of Sister Catherine Marie Belongia's retirement.

OLD BUSINESS:

The HO gave the Board a short update on personnel and announced that Aracelis Orama received her registrar's certification on June 7, 2008. Connie Foster has also provided the name of a person doing community service that can help paint a part of the office.

Copies of the monthly report and office files of food establishments that were inspected over the past month were distributed to the board.

A brief discussion of recycling issues was raised by Carolyn Blackman. Ms. Blackman requested that the HO send a letter to the recycling company requesting that the men working on the collection vehicles be reminded that they must return emptied recycling containers to the curb and not leave them in the street.

The HO stated that 2 restaurants were charged reinspection fees after receiving Conditional Satisfactory inspections; Rico Pan Bakery and J&K Steakhouse. Both establishments paid the required fee.

As requested by the Board at its last meeting, the HO sent a notice to food establishments advising them of the \$100 reinspection fee ordinance. The notice was sent on June 12th along with an FDA advisory regarding the salmonellosis outbreak in certain types of tomatoes.

The salmonella outbreak in tomatoes prompted a wide ranging conversation on the subjects of farm produce, food borne illnesses, and food sanitation.

NEW BUSINESS:

The HO mentioned the upcoming Route 46 bridge replacement project and distributed to the board an overview and schedule of the construction project.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

Connie Foster asked the Board and HO if there was a reason for the 7:30 p.m. time scheduled for Board of Health meetings. The HO stated that the time was selected and agreed by the board at its annual reorganization meeting.

Ms. Foster asked if the Board would consider starting meetings at an earlier time. Following discussion, **a motion to start all remaining 2008 Board of Health regular meetings at 7:00 p.m. commencing on September 8, 2008, and the Reorganization meeting on January 12, 2009, at 6:30 p.m.,** was made by Christopher Chapman and duly seconded by Marie Hoffman.

ALL AYES; NO NAYS

The HO will publish a "Notice of Meeting Change" as required by law.

Sandra Scarneo had a question following a recent occurrence she had at the Bravo Supermarket regarding scales and weights. Ms. Scarneo asked if issues related to weights and measures was under the purview of the health department. The HO responded that it was not.

Aldermen Donofrio asked about the issue of parking in the public lot behind the Zufall Health Center. The HO summarized the health center's concerns emphasizing that the Zufall Health Center felt strongly that "short term" parking was important not only to the clinic but to other downtown businesses. Also, if some parking spaces were to be offered by permit only, the process of obtaining a permit should be open and fair.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Donna Cook and seconded by Carolyn Blackman.

ALL AYES; NO NAYS

MEETING ADJOURNED